

依教育部臺教文(五)字第 1020171984 號函核定之招生規定擬訂
西元 2016 年 3 月 3 日經本校 105 學年度招生委員會第 5 次會議審議通過



僑 光 科 技 大 學
Overseas Chinese University

Academic Year
2016-2017
International Students
Admission Brochure



Academic Year 2016-2017 Application for International Students

Important Dates

1. Fall semester (September 2016 entry)

Upcoming Events and Deadlines	
Application Brochure Online	3/28/2016
Application Submission	4/18/2016 to 6/8/2016
Document Review	6/13/2016 to 7/11/2016
Notification	7/14/2016
Registration	9/9/2016

2. Spring semester (February 2017 entry)

Upcoming Events and Deadlines	
Application Brochure Online	3/28/2016
Application Submission	10/24/2016 to 12/9/2016
Document Review	12/12/2016 to 1/3/2017
Notification	1/6/2017
Registration	2/10/2017

Notes:

1. In order to protect your rights, please read through the ENTIRE brochure carefully.
2. Application documents shall be submitted and postmarked by 6/8/2016 (Fall semester) or 12/9/2016 (Spring semester). Late documents are not allowed.
3. Please make sure that you meet the application deadline and are fully aware of all the details of the application.
4. If you would like to contact by telephone, please dial +886-4-27016855 and enter extension number 1507 for English service.
Service Time : 9:00 to 16:00 in Taiwan
E-MAIL (For English) : ia@ocu.edu.tw
E-MAIL (For Chinese) : mission@ocu.edu.tw

Table of contents

1. Introduction to Overseas Chinese University.....	3
2. Eligibility.....	4
3. Application Instructions	5
4. Important Reminders	8
5. Schools and Departments	9
6. Admission Results	9
7. Scholarship / Financial Aid Information	10
8. Tuition and Fees	10
9. Residence Fee & Living Expenses.....	11
10. Remarks.....	12

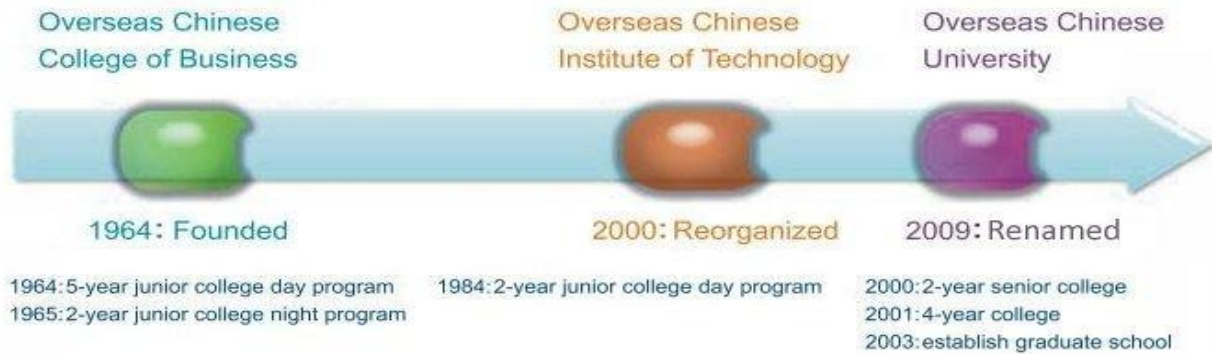
Appendix

1. Checklist for International Student Admission	13
2. Application for international students	14
3. Study plan.....	17
4. Affidavit.....	18
5. Letter of authorization	19
6. Deposition related to application documents	20
7. Application envelope.....	21

Academic Year 2016-2017

International Students Admission Brochure

1. Introduction to Overseas Chinese University



Overseas Chinese University (OCU), founded in 1964 with the motto “honesty, sincerity, righteousness, and trustworthiness,” values interdisciplinary education and business. In central Taiwan, OCU is a technological university with a tradition of excellence. Research and the application of business and languages have been the center of OCU's development and strength. Tourism, catering services, and design are its most recent specialty areas. The ultimate goal of OCU is to actively develop school features and become the best private university of technology.

OCU not only maintains its good reputation and high status; it also actively develops both cross-strait and international communication, promotes students' values and broadens their vision, and trains students to have professional skills, so they can enjoy learning and find employment easily.

OCU has become an internationalized school and continually makes efforts to support cooperative arrangements with famous schools in the United States of America, England, Japan, Austria, the Czech Republic, southeast Asia, and China. OCU has signed many international academic exchange and cooperation agreements implementing double degrees, teacher exchanges, student exchanges, English Summer Overseas Travel, academic exchanges, and seminars organized for various types of international exchange activities. These provide international students access to the school for further studies and increase multi-channel opportunities for international academic exchanges between teachers. The goals are to broaden students' global perspectives, improve their language skills, and promote cultural exchanges and citizen diplomacy.

2. Eligibility

(1) Nationality

- a. International students shall be defined as individuals who have never held Republic of China (Taiwan) nationality nor have had Overseas Chinese student status.
- b. Individuals who hold foreign nationalities and have stayed abroad for more than 6 years (up to August 1, 2016) and who are qualified for one of the following situations are considered as international students.
 - (a) Individuals holding both foreign and R.O.C. nationalities but have never had household registration in Taiwan.
 - (b) Individuals holding foreign nationality and once had R.O.C. nationality but his or her household registration had been revoked by the Ministry of Interior for at least 8 years (up to August 1, 2016).
 - (c) The above individuals who have never held Overseas Chinese student status or studied in Taiwan nor have received a student status by University Entrance Committee for Overseas Chinese in the enrollment year.

Students who are recommended by foreign governments, organizations, or schools, according to educational cooperation agreements, are approved by the educational supervisory institutions, and have never held Republic of China (Taiwan) household registration.

- c. An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided in Hong Kong, Macao, or another foreign country (overseas) for no less than 6 years is qualified to apply for admission under these regulations.
- d. An applicant who is a former citizen of Mainland China, currently holds a foreign nationality, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided overseas for no less than 6 years is qualified to apply for admission under these regulations.
- e. The term “overseas” as prescribed in Paragraph b, c, and d is limited to countries or regions other than Mainland China, Hong Kong, and Macau. The phrase “continuously reside overseas” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. If the period of continuously living overseas does not conform to an academic year, the amount of time spent overseas shall be calculated as a maximum of 120 days.

The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof:

- (a) Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education.
- (b) Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years.
- (c) Exchange students whose length of total exchange is less than 2 years.
- (d) An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

(2) Education Background

International students who graduate from a high school, college, or university which is recognized by the Taiwan Ministry of Education are eligible to apply for admission.

- a. Students who graduated from high schools are eligible to apply for four-year undergraduate programs.
- b. Students with bachelor degrees are eligible to apply for graduate studies in master's degree programs.

* Those having completed study at an equivalent foreign or Hong Kong/Macau high school which is equal to the sophomore or a senior high school in Taiwan may apply to the undergraduate program at OCU and the University shall increase 12 credits for graduation to complete their study.

3. Application Instructions

- (1) Application Deadline: 6/8/2016(Fall semester) or 12/9/2016(Spring semester).
- (2) How to Apply: Applications are accepted only by mail.

Applicants may send the application to the following address:

Overseas Chinese University Registration and Curriculum Division
No.100, Qiaoguang Rd.,
Xitun Dist.,
Taichung City 40721,
Taiwan (R.O.C.)

Note : Incomplete or illegible applications will be rejected.

- (3) Application Fee: (We do not accept applications from those who do not pay the

application fee.)

- a. \$41 USD or \$1,300 TWD.
- b. If paying in TWD, the applicant will have to purchase a postal money order of \$1,300 TWD. The recipient of the postal money order is Overseas Chinese University (written in Chinese 僑光科技大學). Send the postal money order along with all of the application documents to OCU.
- c. If paying in USD, the application fee should be remitted to OCU's bank account (Remittance fees should be paid by applicants). Please enclose a copy of your bank's electronic transfer receipt along with the other documents.
- d. OCU's bank account information:
 - (a) Bank Name: KGI BANK
 - (b) SWIFT Code: CDIBTWTP
 - (c) Account: OVERSEAS CHINESE UNIVERSITY
 - (d) Account Number: 014583096103
 - (e) TEL: +886-4-27016855
 - (f) Address: No.100, Qiaoguang Rd.,
Xitun Dist.,
Taichung City 40721,
Taiwan (R.O.C.)

(4) Required Documents

- a. A checklist of required documents.
- b. One application form with a 2-inch personal photo attached. The photos should be taken within 3 months of application submission.
- c. Academic credentials:

The highest-level diploma and transcript issued by an overseas academic institution. These documents must be authenticated by a ROC embassy, consulate, representative office, another agency authorized by the Ministry of Foreign Affairs (hereinafter referred to as "Taiwan's overseas agencies"), or verified by institutes established or appointed by, or through a private agency commissioned by, the Executive Yuan. (A copy of the translation in Chinese or English is necessary if the original diploma and transcript are in a language other than Chinese or English.)

 - (a) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 - (b) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 - (c) Academic credentials from other areas:

- i. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
- ii. Academic credentials referred to the preceding 2 items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.

* If the verification process is not completed before the application deadline, a signed deposition related to application documents (see Appendix 6) must be submitted with the application.

** At the time of registration, students must provide the original academic degree and transcript verified by a Taiwan overseas representative office, or verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan. If the related certificates cannot be submitted on time, the admissions offer will be revoked.

- d. A financial statement with a minimum balance of \$3,000 USD or a copy of a scholarship award notification (Please select one of the following payment methods).
 - (a) Photocopy of a financial statement that demonstrates financial sustainability for study in Taiwan (issued by a financial institution within the past three months).
 - (b) Proof of full scholarship provided by a government agency, university, college or private organization.

* If the financial statement is in the name of a parental guardian of the applicant, a public notarization of financial guarantee is also required.

- e. A Chinese or English study plan including learning motives, expected date of graduation, and expectation for the future.
- f. Two letters of recommendation. (For graduate program applicants only)
- g. Deposition and Letter of Authority.
- h. Application fee: A copy of your bank's electronic transfer receipt or a postal money order.
- i. Verification of nationality or copy of passport (front page).

- j. Individuals holding foreign nationality and currently holding or previously holding R.O.C. nationality shall submit documentation to prove residence for a period of at least 6 years at the time of application.
- k. Individuals holding a foreign nationality and once had R.O.C. nationality but have never had household registration in Taiwan shall submit certificate issued by the Ministry of Interior to prove his/her duration of stay for more than 8 years.

4. Important Reminders

- (1) Applicants can apply for only one department and should make sure that they are qualified by checking all criteria provided by the department.
- (2) Applicants who are not proficient in Mandarin should take extra related language courses.
- (3) An international student who has completed a bachelor's degree or a higher degree in Taiwan and can apply for a master's program, provided that a graduate certificate and transcript for each consecutive semester issued from the educational institutions in Taiwan is enclosed.
- (4) International students who have graduated from private high schools, lower grade schools for international residents in Taiwan, bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit credentials and transcripts for each academic semester to apply for admission.
- (5) International students who have been forced to withdraw from any educational institution in Taiwan are not allowed to apply for admission. Should any applicant be determined to have withdrawn from any educational institute in Taiwan, the applicant's student status will be revoked immediately.
- (6) International students will lose their international student status and shall be expelled from OCU if they obtain Taiwan residency or Republic of China citizenship status during their course of study.
- (7) All the submitted application information should be clear and without mistakes. Applicants should be held fully responsible for any consequences arising from errors in application materials.
- (8) Applicants should check all the required documents fully submitted to OCU. If any of the above required documents are incomplete or delayed by postal delivery, causing the application to be incomplete, the applicants should be fully responsible for the consequences.

- (9) All the submitted application documents should be accurate and valid. If any of the above documents are found to be false, the applicant should be expelled and their diploma revoked if graduated.
- (10) Submitted documents will not be returned. Please make copies for your own reference.

5. Schools and Departments

Schools	Departments	Bachelor's	Master's
School of Business and Management	Department of Finance	●	●
	Department of Business Administration	●	●
	Department of International Trade	●	
	Department of Marketing and Supply Chain Management	●	
	Department of Financial and Economic Law	●	
School of Tourism and Hospitality	Department of Tourism and Recreation Management	●	
	Department of Applied English	●	
School of Design and Information	Department of Information Technology	●	
Above enrollment: 151 students for bachelor degree, 3 students for the master degree			

6. Admission Results

Schedule of Events	2016 Fall semester	2017 Spring semester
Admission Results will be posted on the OCU website, and the Letters of Acceptance will be mailed out to successful applicants.	7/14/2016	1/6/2017

7. Scholarship / Financial Aid Information

- (1) OCU International Student Scholarship
 - a. The various awards are as follows:
 - (a) Level I Award: Tuition and student fees covered; free campus housing provided.
 - (b) Level II Award: Tuition and student fees covered.
 - (c) Level III Award: Half of tuition and student fees covered; free campus housing provided.
 - (d) Level IV Award: Half of tuition and student fees covered.
 - (e) Level V Award: Free campus housing provided.
 - b. Prospective international students have priorities.
 - c. Awards are provided for one academic year; all recipients must be re-apply annually.
- (2) OCU Overseas Student Financial Aid
 - a. Every qualified student can obtain \$3,000 TWD per month for up to ten months per year.
 - b. Prospective overseas students have priorities.
- (3) Students must choose either Scholarship or Financial Aid.
- (4) Undergraduate students may obtain aid for four years. Graduate students may obtain aid for two years.
- (5) More detailed information can be found on the Student Affairs Office website (<http://w3.ocu.edu.tw/admin2/st01/rules.php#09>).

8. Tuition and Fees

Departments	Classification	Tuition / Year
Finance (Bachelor / Master) Business Administration (Bachelor / Master) International Trade (Bachelor) Marketing & Supply Chain Management (Bachelor) Financial & Economic Law (Bachelor) Applied English (Bachelor)	Business	\$92,320 TWD (2,885 USD)
Tourism & Recreation Management (Bachelor)	Industry	\$105,586 TWD (3,300 USD)
Information Technology (Bachelor)	Other	\$98,954 TWD (3,093 USD)

Notes:

- a. Exchange rate : USD:TWD \doteq 1:32
- b. The above amount is estimated in accordance with the tuition and fees for the 104 academic year. For inquiries about annual tuition and fees, please go to the Accounting Office website (<http://w3.ocu.edu.tw/account/>).
- c. The above estimated amount does not include book fees. Book fees will vary in accordance with the courses and publishers.
- d. School tuition must be paid in TWD. Prices mentioned in USD are for reference only.

9. Residence Fee & Living Expenses**(1) Student dormitory**

- a. In order to be admitted to the dormitory, students must submit a health report. Each dormitory room houses 4 to 6 students.

Capacity	Cost per person / Year
Room for four people	\$17,200 TWD (538 USD)
Room for six people	\$13,200 TWD (413 USD)

Notes:

- (a) The above dormitory fee does not include a refundable, upfront deposit of \$2,000 TWD (63 USD).
 - (b) Exchange rate : USD:TWD \doteq 1:32
 - b. Students living off campus should expect to pay approximately \$5,000 to 8,000 TWD (157-250 USD) per month. A six-month lease is required.
- (2) Living Expenses (Exchange rate : USD:TWD \doteq 1:32)**

- a. The fees for processing the Alien Resident Certificate (ARC), health insurance (see Notes (a) & (b)), physical examination and opening a bank account are approximately \$8,000 TWD (250 USD).

Notes:

- (a) Students should accept the insurance arrangements made by OCU after registration.
- (b) Six months after registration, students are required to have National Health Insurance.
- b. The estimated living cost at OCU is about \$10,000 TWD (313 USD) per month, including transportation and other personal expenses.
- c. All prices are calculated and charged in TWD. Prices mentioned in USD are for reference only.

10. Remarks

- (1) Acceptance letters or admissions notices do not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs.
- (2) After being offered admission, students must prepare all documents and credentials that can prove their requirements for enrollment. If the documents or credentials students offer are found false, students will be dismissed from the school, will not be granted any school certificates, and will be held criminally responsible. If students are found offering false documents or credentials after they have graduated, their academic degree will be cancelled. School will publicly cancel students' requirements for graduation.
- (3) International students are required to be covered by the six-month insurance arrangements made by OCU starting from the date of registration. Students who do not accept the insurance will not be allowed to continue enrollment.
- (4) Applicants, in accordance with the Personal Data Protection Law, will allow OCU to use their personal information for application and enrollment at OCU. OCU will keep applicants' personal information for the use of enrollment evaluation only. By submitting the application forms, applicants grant the school use of their personal information in aspects related to enrollment. Applicants' full names will be shown on the list of successful candidates. Their personal information will then be transferred to Registration.
- (5) Any details not mentioned or regulated in this prospect must conform to the laws or policy of the Ministry of Education, Overseas Chinese University Admission Committee, and Overseas Chinese University Academic Affairs Division.
- (6) **If there should be any discrepancy or contradiction, the Chinese version prevails.**

Overseas Chinese University

Checklist for International Student Admission

※Please check all the submitted documents carefully.

(X)	documentation	copy
	1. Application checklist	1
	2. Application form with a 2-inch photo	1
	3. One photocopy of Diploma (notarized copy of the translation in English or Chinese is necessary if the original diploma is not in English or Chinese.)	1
	4. Original copy of Transcript (notarized copy of the translation in English or Chinese is necessary if the original diploma is not in English or Chinese.)	1
	5. Financial Support Statement	1
	6. Study Plan	1
	7. Recommendation Letters (For graduate program applicants only)	2
	8. Affidavit	1
	9. Letter of Authorization	1
	10. Photocopy of Application Fee Receipt	1
	11. Verification of Nationality or copy of passport (front page)	1
	12. Documents or Proofs of Other Competences	1
	13. Deposition related to application documents (If the verification process is not completed before the application deadline.)	1

*All of the submitted documents will NOT be returned. Please make copies for your own reference.

Applicant's signature :

Date :

.....
 本欄請勿填寫 (For Official Only)

申請編號					
初審承辦人員 簽章		初審承辦人員 簽章		初審承辦人員 簽章	
單位一 承辦人員簽章		單位一 承辦人員簽章		單位一 承辦人員簽章	
單位二 承辦人員簽章		單位二 承辦人員簽章		單位二 承辦人員簽章	

Overseas Chinese University

Application for international students

This application form should be completed in two copies.

Please complete this form in Chinese or English and print in BLOCK LETTERS.

Number : _____

Degree	<input type="checkbox"/> Bachelor's (four-years) <input type="checkbox"/> Master's	Attach a recent photograph here
Department		

Personal Information

Applicant's Name	(Chinese)	(English)		
Date of Birth		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	
Nationality		Birth Place	Passport No.	
Home Address				
Mailing Address				
E-mail	Be sure to fill in the correct e-mail, in order to facilitate future contact for further information.			
Telephone			Cell phone	
Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Other		No. of children	

Personal Information (Continued)

Applicant's Father	Chinese Name		English Name	
	Nationality		Telephone	
Applicant's Mother	Chinese Name		English Name	
	Nationality		Telephone	
Contact Person in Taiwan	Chinese Name		English Name	
	Telephone		E-mail	
Address of Contact Person in Taiwan				
Would you like to apply for housing?		<input type="checkbox"/> Yes, I would like to live in dormitory and will comply with all regulations. <input type="checkbox"/> No, please do not reserve dormitory for me.		

Educational Background

Degree	Name of school	City and country	Degree granted	Graduation year	Major
Secondary school					
College or University					
Graduate school (Master's program)					

Financial Support

<input type="checkbox"/> Personal savings	Amount _____
<input type="checkbox"/> Parental support	Amount _____
<input type="checkbox"/> Scholarship	Source _____ Amount _____
<input type="checkbox"/> Other source	_____

Languages Ability

Have you taken any English proficiency test?	<input type="checkbox"/> Yes	If yes, what is the name of the test?		
	<input type="checkbox"/> No	Level/Score		/
Please evaluate your English language skills.				
Listening	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor

How many years have you formally studied Chinese?				
Where did you study Chinese (high school, college, language institute)?				
Have you taken any Chinese proficiency test?	<input type="checkbox"/> Yes	If yes, what is the name of the test?		
	<input type="checkbox"/> No	Level/Score		/
Please evaluate your Chinese language skills.				
Listening	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Speaking	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Reading	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor
Writing	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Average	<input type="checkbox"/> Poor

Other:

Please specify physical illness or disability, if any.

If you have any publications, please list the published year, titles of publications, publishers, and published locations.

Applicant's Signature: _____

Date: _____

Affidavit

1. I hereby attest that I am qualified for the regulations set by the Ministry of Education, R.O.C.
2. I hereby attest that I am qualified for one of the following conditions.
 - At the same time of application, I am holding a foreign nationality and have never held the R.O.C. nationality. Moreover, I do not have overseas Chinese student status.
 - At the same time of application, I am holding both foreign and R.O.C. nationalities but have never had the household registration in Taiwan. Moreover, I have been living abroad continuously for more than 6 years and I have never studied with overseas Chinese status in Taiwan and I have not received the student status from the University Entrance Committee for Overseas Chinese Students in the enrollment year.
 - At the same time, I am holding foreign nationality and had R.O.C. nationality once but my household registration in Taiwan had been revoked by Ministry of Interior for at least 8 years and have been living abroad continuously for more than 6 years. Moreover, I have never studied with overseas Chinese status in Taiwan and have not received a student status from the University Entrance Committee for Overseas Chinese Students in the enrollment year.
 - An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.
 - An applicant who is a former citizen of Mainland China, currently holds a foreign nationality, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided overseas for no less than 6 years is qualified to apply for admission under these regulations.
3. All the documents I have provided (including diploma, passport and other relevant documents whether original or copy) are legal and valid. Should any of the documents be found to be altered or violate any university regulations, I agree to lose my Overseas Chinese University admission privilege and I will not be allowed to apply for any transcript or diploma.
4. The academic record of my highest degree I provided is valid and legally obtained in the country which I graduated from and it is equivalent to the degree issued by certified schools of Taiwan. If there is any detail which is false or not in accordance with regulations, I agree my student status will be cancelled and revoked by the University and I will not be allowed to apply for any relevant transcript or diploma.
5. I have never been expelled from a university or college in R.O.C. due to behavior problems, failed academic performances, or criminal records. If I breach this regulation, I agree my admission privilege will be cancelled and the student status of the University will be revoked.
6. If I have the household registration, naturalization or restoration to R.O.C. nationality which makes me lose my international student status during my study, I will accept the discontinuation of my student status by the University.
7. If there should be any discrepancy or contradiction, the Chinese version prevails.
8. I have read all the regulations in this application guide and guarantee to obey all the regulations set forth in this guide.
9. I authorize the Overseas Chinese University to check on all of the above information, and if any of it is found to be false, I will accept the consequences set forth in the Overseas Chinese University Regulations.

Applicant's Name : _____ **Date :** _____

Letter of authorization

I authorize Overseas Chinese University to verify and release the information provided.

Applicant's Name :

Passport Number :

Date of Birth :

Phone :

Date :

Deposition related to application documents

2016 Fall Semester

2017 Spring Semester

I, _____, applying for the _____ at
(Full name) (Program name)

Overseas Chinese University and comply with the regulation to submit documents as follows:

- Original copy of applicant's certified diploma (highest degree) which is notarized by R.O.C. (Taiwan) Embassy, Representative Office, Economic and Cultural Office or other organizations authorized by Ministry of Foreign Affairs.**
- Original copy of applicant's transcripts (highest degree) which is notarized by R.O.C. (Taiwan) Embassy, Representative Office, Economic and Cultural Office or other organizations authorized by Ministry of Foreign Affairs.**

The enrollment date is the deadline to submit all the documents to the Registration and Curriculum Division of Academic Affairs.

All the documents I have provided (including diploma, passport and other relevant documents whether original or copy) are legal and valid. Should any of the documents be found to be altered or violate any university regulations, I agree to lose my admission privilege and I will not be allowed to apply for any transcript or diploma.

Applicant's Name :

Phone :

Email :

Date :

僑光科大外國學生申請入學報名專用信封 Application envelope

Full Name (應考人姓名):

Phone (聯絡電話):

Address (通訊地址):

請自行貼足
限時掛號郵資

STAMP

Overseas Chinese University Registration and Curriculum Division
僑光科技大學 註冊課務組 啟

TO : No. 100, Qiaoguang Rd.,
Xitun Dist.,
Taichung City 40721,
Taiwan (R. O. C.)
40721 台中市西屯區僑光路 100 號

1. Please attach this to B4 size envelope.
2. All the required documents are in A4 size. File these documents in the envelope in the order indicated.
3. Each applicant should submit his/her application individually. The application should be sent in express and registered mail.
4. Incomplete documents or unqualified are assumed as a rejected application.



Overseas Chinese University

No.100, Chiao Kwang Rd.,

Situn District,

Taichung City 40721,

Taiwan (R.O.C.)

E-MAIL (For English) : ia@ocu.edu.tw

E-MAIL (For Chinese) : mission@ocu.edu.tw